



TANTEX Governing Board Meeting Minutes	TANTEX Governing Board (GoB) Meeting – April 2021	Date	04/04/2021
Meeting Chair	Lakshmi Annapurna Paleti, President of TANTEX		
Facilitator	Kalyani Tadimeti, Secretary of TANTEX	Time	02:00 PM
Location	Virtual Meeting		
	<u>EC Members</u>		
	1. Lakshmi Annapurna Paleti (Attended)	2. Uma Mahesh Parnapalli (Attended)	
	3. Sharath Reddy Yerram (Attended)	4. Kalyani Tadimeti (Attended)	
	5. Krishna Reddy Koduru (Attended)	6. Chandrasekhar Reddy Pottipati (Attended)	
	7. Sreekanth Reddy Jonnala (Excuse)	8. Sravanthi Yarramneni (Attended)	
	9. Lokesh Naidu Konidala (Absent)	10. Neeraja Kuppachi (Attended)	
	11. Chandra Reddy Police (Excuse)	12. Venkatesh Bomma (Excuse)	
	13. Uday Kiran Nidiganti (Attended)	14. Suresh Pathaneni (Attended)	
	15. Sarita Eadara (Attended)	16. Subba Reddy Kondu (Attended)	
	17. Bhanu Prakash Venigalla (Attended)	18. Mallikarjun Reddy Konda (Attended)	
	19. Nagaraja Challa (Attended)	20. Raghunatha R Kummetha (Attended)	
	21. Prabhakar Metta (Attended)		
	<u>Board of Trustees</u>		
	22. Dr. Pavan Pamadurthi (Attended)	22. Venkat Mulukutla (Attended)	
	23. Dr. Bhaskar Reddy Sanikommu (Attended)	24. Geeta Dammanna (Attended)	
	25. Sree Lakshmi Mandiga (Excuse)	26. Srikanth Polavarapu (Attended)	
	27. Ananth Mallavarapu (Excuse)		

Key Points Discussed

No.	Agenda Items	Meeting Highlights
1	Previous EC meeting minutes: Review & Approval	<ul style="list-style-type: none"> • After ensuring the attendee's quorum is reached, GoB meeting started at 02:07 PM. • President said the February meeting minutes approval moved to next month as two versions one from secretary and the other from Joint secretary were given. There was a difference in the version of points from the meeting minutes of Joint Secretary and Dr. Pavan pointed it out and asked as why it was different despite the being reviewed by the President. President clarified only reviewed Joint Secretary shared minutes and Secretary didn't shared on time and not reviewed and it was brought to notice to the GoB Members, Secretary needs to compile any missing points and send the draft version to the president for ratification. • An Emergency GoB meeting that took place on March 21st, 2021 about Joint Secretary Resignation. Chandra Pottipati proposed and Uma Mahesh Parnapalli seconded it the acceptance of resignation of Sreekanth Reddy Jonnala, Joint Secretary and Executive Committee Member.
2	President's Report	<ul style="list-style-type: none"> • President, Lakshmi Annapurna Paleti opened a discussion about conducting a virtual Ugadi event, she also mentioned a flyer was sent out in the email blast. But it was reminded from the previous meeting couple of did not endorse or opposed to the virtual Ugadi event. Majority of members decided to conduct Charity events, Blood Drive, support Front Line workers. It was advised to take approval from GoB, before taking a decision to conduct any further events to the President. President and Secretary opened the floor to decide if the members want to do Ugadi as virtual event or not. Proposal to do Ugadi virtual event was overruled by the members. President confirmed there will not be Ugadi event this time and if everything goes well, we will plan Physical events in future. • 9-month CD account - From Chinna Satyam moved to present President's name and on maturity day i.e. March 29th, 2021 the amount \$ 1,615.52 transferred to Savings Account. • TANTEX Web Portal - President and Bhanu Prakash Venigalla along with the offshore team are working and will be completing by end of April 2021. • Constant Contact - President asked Secretary to create a form to sort out unnecessary and duplicate emails from the database and address verification and shared a template information. No clarity on Payment for Constant contact account from Secretary. • Reply from Secretary in regards to Constant Contact - It is not a rule in ByLaws that the amount must be paid by the Secretary, it was communicated that amount cannot be paid by Secretary, Kalyani Tadimeti and then President, Lakshmi Annapurna Paleti took the responsibility. She mentioned it can be paid by TANTEX card once she receives it. President requested secretary to provide constant contact details to make the payment but did not receive them.

- President later clearly mentioned about the constant contact payment needs to be paid by the secretary, as it will not show up in Bylaws only thing is understanding between the individuals. But it was credited on last year's Secretary credit card. Secretary, then approached Treasurer Chandra Pottipati to reimburse back the amount since President said it is not her responsibility now. Chandra Pottipati mentioned as a Treasurer, it must be notified to treasurer and the amount would be paid with proper approvals. The expense request must come to the Treasurer. That is the reason secretary sent it to the Treasurer so it can be taken care of through proper channel.
- To save Constant contact yearly subscription amount, which is \$200.00 per annum, President asked Secretary to create a verification form and thus reduce the number of emails from the database. A team member mentioned - In the last February Meeting itself we agreed, we are not going to remove emails form the Database but why again this topic occurred in April meeting, for which President replied she wanted to remove the duplicate e-mails and save money for TANTEX. A few members mentioned that it would create a lot of confusion for the TANTEX members and it is not a good idea to remove email ids, what if the members unsubscribe totally and that will put TANTEX in a bad situation. It was rather suggested to increase the members in the database. Suggestion to President to stick to decision further. As per members input instead of working on removing duplicate emails, we can work on Change of address to be included in the e-News regularly.
- Quick books - Response pending from Sharath Reddy Yerram
- EC Resignations - Venkatesh Bomma and Chandra Reddy Police moved to next GoB meeting as Uma Mahesh Parnapalli and Sharth Reddy Yerram are in discussion with both to withdraw their resignation, hence its pending.
- With the help of Ventesh Bomma and President, Community services team and chair Uday Nidiganti conducted a food drive during the snowstorm to the students from 3 different universities sponsored by local restaurants and incurred expenses for Water bottles \$400.00.
- Conducted Will & Trust seminar by Tirumala Reddy under Community services. There is a scope for another seminar in July for Students Loans.
- Interview of Dr. Pavan Pamadurthi done by Venkat Mulukutla on GanaSudha radio related to COVID vaccines awareness program was great success.
- NNTV monthly programs conducted by NNTV Chair, Neeraja Kuppachi are going well.
- For Sankranti Sambaralu Virtual event received \$9,000.00 from Sponsors; net profit is **\$ 4,730.06**.
- President informed Secretary to send email to Srikanth Reddy Jonnala, Joint Secretary as his Resignation was accepted by the GoB on April 4th, 2021.
- Blood Drive - President mentioned, Krishna Koduru is coordinating with Carter Blood care team. Uday Nidiganti and Sarita Eadara are coordinators and looking at the logistics for this program. A2B Restaurant are going to provide Lunch coupons to the Blood Donors. Venkat Mulukutla and Epic Events by Sarita are Program Sponsors.
- Fill Up of Joint Secretary position - If anyone is interested in the vacancy position of Joint Secretary, please email to the President.

3	Treasurer's report	<p><u>Update from Treasurer Chandra Pottipati</u></p> <ul style="list-style-type: none"> • Business Advantage Checking Account - \$ 7,129.94 • Savings Account - \$ 258,768.80 • Business Investment account - \$ 2,862.02 • PayPal – \$ 19.64 <p>** Life membership fees \$200.00 transferred from checking account to savings account.</p>
4	Upcoming Events	<ul style="list-style-type: none"> • Mother's Day - On May 9th planning to have a virtual program with couple of Past Women Presidents and couple of local Women. • Father's Day - June 20th members needs to come up with plan. • Planning on a Heath Seminar • NNTV Annual celebration - July 18th looking for the guests and its virtual program
5	Open items (any recommendations)	<ul style="list-style-type: none"> • Venkat Mulukutla recommended to President and Treasurer, to allot the money for recurring expenses for the present year so it is not liable to any member to use their personal credit card and then plan with in the budget. • President informed the same to the next year upcoming president Uma Mahesh Parnapalli to take care of this expenses through the TANTEX Checking account.
6	Meeting Adjourn	<ul style="list-style-type: none"> • Meeting adjourned at 3:45 PM by the Chair, Lakshmi Annapurna Paleti.

ACTION PLAN

No.	Action Item (s)	Owner	Target Date
1.	Constant Contact - Address verification – will be communicating in e-news	Kalyani Tadimeteti, Secretary	04/09/2021
2.	Ugadi Magazine - Articles, Sponsorship & Designing	Lakshmi Annapurna Paleti, President Sravanthi Yerramaneni, Telugu Velugu Chair	04/05/2021 04/30/2021
3.	Blood Drive - Marketing and find out Blood Donors	GoB Team	04/04/2021 04/16/2021
4.	Ugadi Calendar - Sponsorship, Designing, Printing & Shipping	Lakshmi Annapurna Paleti, President	04/04/2021 04/15/2021
5.	TANTEX Web Portal	Bhanu Prakash, Web Chair Lakshmi Annapurna Paleti, President	04/30/2021
6.	Mother's Day Planning - Search for Guests Speakers & Anchor	Lakshmi Annapurna Paleti, President Neeraja Kuppachi, Vanita Vedika Chair	04/30/2021