

# TELUGU ASSOCIATION OF NORTH TEXAS



ఉత్తర టెక్సాస్  
తెలుగు సంఘం



<b>TANTEX GoB Meeting Minutes</b>	<b>TANTEX EC Meeting – November 2015</b>	<b>Date</b>	<b>11/01/2015</b>
<b>Meeting Chair</b>	Dr. Narasimha Reddy Urimindi, President of TANTEX		
<b>Facilitator</b>	Chinasatyam Veernapu, Joint-Secretary of TANTEX	<b>Time</b>	2.00 PM
<b>Location</b>	<b>PENSOFT Technologies</b> 1300 W Walnut Hill Ln., #175 IRVING, TX 75038		
<b>Attendees</b>	1. <b>Ajay Govada (not-present)</b>	2. <b>Neeraja Padigela (not-present)</b>	
	3. Chinasatyam Veernapu	4. Sharada Singireddy	
	5. <b>Chandrasekhar Kaja (not-present)</b>	6. Subramanyam Jonnalagadda	
	7. Jyothi Vanam	8. Venkat Danda	
	9. Krishnaveni Seelam	10. Lakshmi Paleti	
	11. Krishna Reddy Uppalapati	12. Krishna Reddy Koduru	
	13. Mahesh Aditya Adibhatla (Excused)	14. Vijay Mohan Kakarla	
	15. Dr. Narasimha Reddy Urimindi	16. Shashikanth Kanaparthi	
	17. Sunil Devireddy (Excused)	18. Praveen Billa	
	19. <b>Raghu Gajjala (not-present)</b>	20. Venu Pavuluri	
	21. Sreelu Mandiga	22. Srinivas Reddy Gurram	

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## Key Points Discussed

No.	Agenda Items	Meeting Highlights
1.	Previous EC meeting minutes: Review & Approval	Sreelu Mandiga proposed and Venkat Danda seconded the October 4 <sup>th</sup> GoB meeting minutes.
2.	Membership Update	<ul style="list-style-type: none"> <li>○ Membership Chair was not available to provide an update</li> </ul>
3.	Treasurer Update	<ul style="list-style-type: none"> <li>● Current state of TANTEX finances in the Bank.                             <ul style="list-style-type: none"> <li>➤ Checking - \$6,832.23</li> <li>➤ Saving - \$206,188.05</li> <li>➤ Investment Acct. - \$2,989.07</li> <li>➤ 9 Mo. Risk Free CD - \$13,611.35</li> <li>➤ Treasurer informed the team, we have low amount in Bank as we are close to upcoming event. Requested the team to start collecting dues from both annual and Swarabhishekam event sponsors.</li> <li>➤ President NRU requested the respective contacts to reach out to all the pending annual sponsors for prompt payment.</li> <li>➤ Total 36 (\$7,200) Life members amount was moved to Savings account.</li> </ul> </li> </ul>

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4.

Deepaavali: Update on Progress

- **Venue Updates :**

- Irving High School was confirmed. Venue Contract submission completed.
- Venkat Danda informed the programs for Diwali as 2PM -6 PM Local Artists and 8 PM -11 PM External Artists.
- Every one expressed , we need Cafeteria by 4 PM as dinner will be served at 6 PM. Dinner 6 PM -9 PM (We can request up to 10 PM)
- Venkat need to inform cafeteria new hours to ISD. Venkat will get revised invoice after all the points incorporation – Venkat will be completed by 9<sup>th</sup>.
- Insurance was taken care by Satyam for Venue
- Venue Visit will be on Wednesday, 4<sup>th</sup> or Friday 6<sup>th</sup> at 4 PM (Venkat Danda will confirm). For Facility visit we need representation from Cultural, Food, Membership and Decorations teams – Tentatively on Friday 6<sup>th</sup> Nov.
- Facility Payment need pay by 6<sup>th</sup> Nov. – Krishnaveni/Venkat Danda.
- Stage Banner Installation will be coordinated by Krishna Reddy Koduru / Venkat Danda
- Technical details for Audio/Video will be coordinated by KRU

- **Audio / Video →**

- KRU will lead Audio/video portion. Sunil will handle/help all slide deck.
- Still need to get Quotes from Audio Vendors and will finalize Vendor after receiving quotes from vendors.
- Cultural Audio files quality check will be done by Suresh Kaku and Cultural Team.
- Additional accessories - Mikes/walkie-talkies will be handled by KRU
- We have walkie talkies (with Sunil) will re-use same equipment.
- KRU requested 2 volunteers from Cultural team to run Audio files validation. Cultural team should coordinate with Audio team (KRU/Sunil/Suresh Kaku).Cultural team Chair, Jyothi Vanam garu said, All the Audio files validation was already taken care.

- **Cultural→**

- Subbu/Krishna Koduru will work with Parthasarathi for Flyer updates.
- Cultural Entry form/Completion

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- Update on Cultural entries – Jyothi Vanam garu updated team as we got entries for 4 hours. We have auditions/ Validations this week.
- Evening Programs - Anchor Syamala other artists (Ravi Bhaviri and Hari Babu) will be handled by NRU garu in Coordination with Cultural Team.
- Sreelu garu expressed her concern - whoever I interacted, members are not interested to see any Mimicry programs. So we need to plan our best with external artists to entertain our members.
- Jyothi Vanam informed team as IN our local programs we have lot of Medleys, skits, Kids programs.
- 30 items for Deepavali event. 1 item pending otherwise rest all are confirmed. Cultural team to review all 30 items and will finalize.
- For the first time 8 items will be performed by Adult Dancers.
- Team informed to cultural team, to ensure there will be no controversy in our programs.
- Krishnaveni Seelam mentioned, comedians could improve on entertaining the crowd up to the expectation.
- Need to ensure back stage has 2 volunteers and other volunteers readily available.
- Stage Lighting will be taken care by Krishna Reddy Uppalapati.
- Participant trophies/Certificates will be taken care of by Chinasatyam Veernapu by 9<sup>th</sup> Nov.
- Participants check-in will be coordinated/handled by Jyothi Vanam.
- Program sheet design/Printing will be taken care by Parthasarathi. NRU/Jyothi/Krishna Koduru will coordinate with Parthasarathi.

## • Food →

- Food every time we are getting food shortage, to avoid to Shortage of food we need to request vendor to bring additional food as back up.
- Based on team inputs Paradise was confirmed as Food Vendor for Diwali and will order food for 1000 members
- Food Counter opens at 6:30 and Close at 8:30 PM
- Subramanyam Jonnalagadda suggested if at the end of the program to see if fruits can be provided to all members before they are going back to home.

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- Food coupons to Members at Registration
- Fruits will be Coordinated by Subramanyam Jonnalagadda
- Food will be coordinated by Krishnaveni Seelam
- Menu and price will be handled by Krishna Reddy Uppalapati

## • **Membership and Registration:**

- No New members were joined in October
- Squares will be handover to Ajay Govada by Chinasatyam, Subramanyam Jonnalagadda, NRU, Krishnaveni Seelam
- Wrist Bands for Diwali event will be handled by Ajay Govada. A likely need to provide separate bands to Sponsors and Season pass holders.
- My-Deals Hub, Eknazar, Masti Time online ticket sales will be coordinated by Venu Pavuluri.

## • **Marketing:**

- Initial version of flyer was sent in eNews and Facebook.
- Still need to do few more updates to flyer before printing and distribute at stores
- It is determined to charge \$200.00 for regular vendor booths and \$100.00 for Non-Profit entities.
- Event coverage marketing will be done through Radio, eNews, Web.
- Preparation/Updates of Event Flyer will be handled by Subramanyam Jonnalagadda and Krishna Koduru.

## **Distribution of Event flyers to Stores →**

- Everyone in Team will help distributing flyers
  - Irving Area – Shashi Kanaparthi, Lakshmi Paleti
  - Plano Area – NRU, Krishnaveni Seelam
  - Coppell Area– Venkat Danda
  - Frisco area – Krishna Koduru, Satyam, Krishna Uppalapati
  - Flower Mound – Venkat Danda
- Sharada Singireddy, Media/ PR Chair will Request scrolling in TV's. Request YUPP TV and Mana TV.
- After the event is complete the Event post Survey to Members will be taken care by Mahesh Adibhatla.

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## **Logistics and Hospitality** →

- Krishna Koduru will coordinate/help with transportation for external artists Shyamala, Bhaviri, Hari Babu

## **Guests Accommodation** →

- Ravi Bhaviri and Hari Babu accommodation will be handled by Krishna Koduru (Hotel Accommodation).
- Sharada Singireddy will host Anchor Shyamala.
- Make sure there will be no Private entertainment before or after the event by external artists.

## **Felicitations:**

- Along with External guests, we Honor Radio Guests. We missed it in Ugadi. Recognize Radio Guests by Subramanyam Jonnalagadda
- Flower Bouquets → Krishnaveni Seelam, Jyothi Vanam
- Plaques → Satyam / NRU
- Warm Reception: Spoorthi Kids/Women EC's

## **Event Out Reach Program :**

- Mahesh/KK/Danda/Satyam will help to invite Sports Team members and other groups in WhatsApp.
- Women's Forum(s) will be reached by All Women EC Members.

## **Telugu Velugu:** Done (All Tasks Completed)

- Only Diwali sponsors in Slide Deck. Only Pratap Tummala need to add in Slide Deck.

## **Volunteers:**

- Jyothi garu will coordinate to entertain at Food Area (During Social hour). Sharada garu will Take lead on entertaining at social hour after getting confirmation from Jyothi Vanam
- President NRU said we have volunteer group created at Swarabhishekam, we can utilize them whoever want volunteers at Diwali.

So far requested volunteers for

- Food – 6
- Vendor Booths – 4
- Cultural – 4
- Audio – 4

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**Event Booths** → 7 booths so far. Will reach out to old list of vendor/s, Praveen Billa / Team to contact other vendors.

**Banners :** Stage Banner / Podium and other Diwali banner will be coordinated by Satyam / Subbu Garu

**Road Signs** → None. Need to get new Sign Boards

**Vertical Stand-alone Banners :**

- Satyam will coordinate and bring standing banners to venue

**Decorations :** Krishnaveni Seelam Garu will help/coordinate with decorations

- Swarna Atluri also to help Krishnaveni Seelam with decorations (All Women EC's).

**Dress Code:** Gold/Black/White Combo Dress. (Indian Traditional – Formal)

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5.	TANTEX Building Committee Formation: Next Steps	<ul style="list-style-type: none"> <li>➤ President Dr. Narasimha Reddy Urimindi mentioned as the GoB got approval for Building Committee, requested to have committee for feasibility study. <ul style="list-style-type: none"> <li>○ After a brief discussion the team agreed to move forward with a 19 Member Building committee. 10 from the Governing Board and 9 from outside.</li> </ul> </li> <li>➤ BOT Member, Srinivas Gurram suggested to have few members from Doctors, Business owners, Social service &amp; all Regions rep's. This will lend credence that the committee has taken into account all of the above factors and there won't be questions from the community that the community has not been requested/involved.</li> </ul>
6.	Upcoming Events (Swaramanjari- Finals, 100th Sahitya Vedika)	<ul style="list-style-type: none"> <li>• NNTV 100<sup>th</sup> Anniversary – 21<sup>st</sup> November 2015</li> <li>• Maitri event – 7<sup>th</sup> November, 2015</li> <li>• Table-Tennis sports event – 8<sup>th</sup> November, 2015</li> <li>• SwaraManjari Grand Finale – December 5<sup>th</sup>, 2015</li> <li>• NNTV Simhavalokanam - December 20<sup>th</sup>, 2015</li> </ul>
7.	Open Items (If time permits and with the approval of President)	<ul style="list-style-type: none"> <li>• Everyone in Team need to help collecting Pending Dues (Annual Sponsors/Swarabhishekam... etc) Collection based on Assignments by Treasurer</li> <li>• Have time slot for Launching Mobile App in Prime time</li> <li>• When we Pass DB access to Glamantech, ensure Database data is not shared with any one.</li> </ul>
8.	Meeting Adjourn	<ul style="list-style-type: none"> <li>• Meeting adjourned at 5.03 PM by President – Dr. Narasimha Reddy Urimindi.</li> </ul>

## Action Plan

No.	Action Item(s)	Owner	Target Date
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