



TANTEX Executive Committee Meeting Minutes – February 2013

Subject	TANTEX Executive Committee (EC) Meeting – February 2013		Date	02/2/2013	
Meeting Chair	Suresh Manduva, President of TANTEX				
Facilitator	Subramanyam Jonnalagadda, Secretary of TANTEX		Time	2:00 PM	
Location	Kairos Technologies, 300 E Royal Lane, # 109, Building 2, IRVING, TX 75039				
Attendees	1. Ananth Mallavarapu	2. Neeraja Padigela			
	3. Balki Chamkura	4. Sharada Singireddy			
	5. Chinasatyam Veernapu	6. Subramanyam Jonnalagadda			
	7. Geeta Dammanna	8. Subhash Nelakanti			
	9. Indu Reddy Mandadi	10. Subhashini Pentakota (Excused)			
	11. Jyothi Vanam (Absent)	12. Suresh Manduva			
	13. Krishnaveni Seelam (Excused)	14. Vijay Mohan Kakarla			
	15. Krishna Reddy Uppalapati	16. Rajesh Chilukuri (Absent)			
	17. Mahesh Aditya Adibhatla (Excused)	18. Shashikanth Kanaparthi			
	19. Narasimha Reddy Urimindi	20. Raghu Chittimalla			
	21. Sunil Devireddy				
	Members – Board of Trustees:				
	22. Dr. CR Rao (Observer)				
23. Murty Mulukutla (Observer)					

Key Points Discussed		
No.	Agenda Items	Meeting Highlights
1	Previous EC / GoB meeting minutes: Review & Approval	President Suresh Manduva called the meeting to order @2:18 PM. Balki Chamkura proposed and Shashikanth Kanaparthi seconded the January 6 th , 2013 meeting minutes with no changes.

Key Points Discussed

No.	Agenda Items	Meeting Highlights
2	Review of Action items from previous meeting	<ul style="list-style-type: none"> • Name tags for all GoB members: Two samples were shown to the members. Majority showed interest for the sample with “Gold Border” • Business Cards for all GoB members: Committee has been informed that samples are being obtained to finalize the design. • Indo US Flag lapel pins for all GoB members: President Suresh Manduva has already ordered the items • The pending action item regarding the identification of chair for following committees for 2013 was discussed <ul style="list-style-type: none"> ○ Maitri ○ Sukheebhava ○ Volunteers Committee ○ Cultural Committee ○ Membership & Registration ○ Vanitaa Vedika <p>Chairs for the following committees for 2013 have been determined.</p> <ul style="list-style-type: none"> • Maitri – Krishna Reddy Uppalapati • Volunteers Committee – Shashikanth Kanaparathi <p>An extensive discussion took place among the members present for the determination of chairs for the remaining committees. President Suresh Manduva indicated that he is not interested to go for voting to fill the open positions. However some of the EC members did not agree the names suggested by President Suresh Manduva and some of the EC members wanted to talk to the aspirants.</p> <p>Individuals to lead the following committees are yet to be determined:</p> <ol style="list-style-type: none"> 1. Sukheebhava 2. Cultural Committee 3. Membership & Registration 4. Vanitaa Vedika
3	Treasurer's Report	<ul style="list-style-type: none"> • Treasurer Indu Reddy Mandadi presented Income / Expense details of Sankranti Sambaralu – 2013 event.
4	Marketing / Sponsors update	<ul style="list-style-type: none"> • Marketing Chair Shashikanth Kanaparathi and President Suresh Manduva provided the 2013 sponsorship status to the committee. • Shashikanth Kanaparathi indicated about the sponsorship from iSmile Dental. Indu Reddy indicated that she will approach for needed clarifications. • Committee discussed about the two national conventions of TANA

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		and NATS being conducted in Dallas this year and their financial support to TANTEX. It was decided in the EC meeting that TANTEX team would need to meet TANA and NATS leadership team to make appropriate request.

Key Points Discussed

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5	Sankraanti Sambaraalu - 2013 review	<p>Secretary Subramanyam Jonnalagadda presented the survey results to the EC team. It was opined that the program has received very good feedback from the community and program items from local talent were good. The following suggestions were identified to be implemented for our next events.</p> <ol style="list-style-type: none"> 1) To buy 3 more “Square” readers for credit card payment at the registration desk 2) Treasurer to provide currency change (1\$ bills) to the registration desk for smoother cash transactions with attendees. 3) In addition to stage participants of the program at their scheduled time, only identified volunteers and EC members should be allowed on to the stage / green room area. 4) Urimindi requested that event coordinator need to ensure that no unscheduled item to be allowed on the stage and need to communicate GoB team in advance.
6	Media Partners proposals	<ul style="list-style-type: none"> • The following media partner proposals were reviewed. <ol style="list-style-type: none"> 1. Desiplaza: Reviewed the current proposal and need to get back to them for corrections. Then circulate among the EC team for consent / approval. 2. mKonnct: Reviewed the current proposal and need to get back to them for corrections. Then circulate among the EC team for consent / approval. • EC was informed that TV5 had approached to be the media partner and they were asked to submit a formal proposal with details. • Reviewed the ManaBadi proposal for their Samskrutikotsavam event on 03/09/13. EC agreed for support without any financial obligation keeping in view the current financial situation of TANTEX.
7	New Initiatives for 2013	<p>President Suresh Manduva shared the following new initiatives planned for this year</p> <ul style="list-style-type: none"> • Medical Camp like TIPS Health Camp, in addition to other activities like Kite Festival during 2nd or 3rd weeks of March 2013. • TANTEX Scholarships for children graduating from high school to college. A committee to be formed to come up with the action plan for identifying the prospective students • Permanent building for TANTEX as suggested and discussed in earlier year meetings. All members have agreed in principle to look for the building. A brainstorming session to be conducted among EC team to discuss the pros and cons of having permanent building. • Enhanced / upgraded website for TANTEX. Web Chair Chinasatyam to take the lead and organize the testing of the beta site and take the help of other team members for testing the website.

Key Points Discussed

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		<ul style="list-style-type: none"> Google Adwords account for TANTEX has been initiated which gives us the ability to promote TANTEX activities up to \$10K/month for free of cost. TANTEX exclusive YouTube channel also has been initiated to upload TANTEX event videos. Coupon book for newly joined all life members. Raghu Chittimalla provided his update of contacting prospective sponsors for the coupons. Raghu Chittimalla will be providing more details about the plan during our next meeting for the team review and suggestions.
8	Ugaadi Utsavaalu - 2013 planning	Reviewed the major logistics needed for the upcoming Ugaadi event. Two possible dates (April 13 th or 20 th) have been identified to carry out further planning. Krishna Reddy Uppalapati indicated his interest to be event coordinator.
9	Planning of Orientation Session for newly joined EC members	Need to have a separate call to discuss the item. Secretary Subramanyam Jonnalagadda to work on the details.
10	Open Items (If time permits and with the approval of President)	Pending life membership application of Srinivas Kalvala has been proposed for approval by Chinasatyam and seconded by Subhash Nelakanti.
11	Meeting Adjourn	Meeting adjourned at 6:08 PM by the Chair, Suresh Manduva

Action Plan

No.	Action Item(s)	Owner	Target Date
1.	Individuals to lead the following committees is to be determined: <ol style="list-style-type: none"> Sukheebhava Cultural Committee Membership & Registration Vanitaa Vedika 		
2	Status on new website for TANTEX	China Satyam	
3	Status on coupon book for newly joined members	Raghu Chittimalla	
4	Status on 'Orientation Session for newly joined EC Members'	Subramanyam Jonnalagadda	
5	Status on name tags and business cards for all GoB members	Subramanyam Jonnalagadda	

