



TANTEX Executive Committee Meeting Minutes - June 2012

Subject	TANTEX Executive Committee Meeting – June 2012		Date	06/14/2012
Meeting Chair	Geeta Dammanna, President of TANTEX			
Facilitator	Narasimha Reddy Urimindi, Secretary of TANTEX		Time	7:00 PM
Location	Ohrys' Indian Restaurant			
Attendees	1. Ananth Mallavarapu	2. Rajeswari Jujaray		
	3. Balki Chamkura	4. Sirisha Bavireddy (Excused)		
	5. Chinasatyam Veernapu	6. Subramanyam Jonnalagadda		
	7. Geeta Dammanna	8. Subhash Nelakanti		
	9. Indu Reddy Mandadi	10. Subhashini Pentakota (Excused)		
	11. Jyothi Vanam	12. Suresh Manduva		
	13. Krishnaveni Seelam	14. Vijay Mohan Kakarla		
	15. Krishna Reddy Uppalapati (Excused)	16. Rajesh Chilukuri		
	17. Mahesh Aditya Adibhatla	18. Poorna Chandra Rao Vemulapalli		
	19. Narasimha Reddy Urimindi	20. CR. Rao		
	21. NMS Reddy	22. Raghu Chittimalla		

Key Points Discussed

No.	Agenda Items	Meeting Highlights
1	Previous EC meeting minutes: Review & Approval	<p>Subhash Nelakanti proposed and Balki Chamkura seconded the June 10, 2012 meeting minutes with the following changes:</p> <ul style="list-style-type: none"> • Replace \$700 with \$900 in the sentence "Suresh Manduva informed that the net proceeds from the "Teluguku Parugu" event conducted earlier in the morning is \$700" • Add the sentence "MVL Prasad, meeting observer suggested the recognition of Dr. Bathukumilli Vidyasagar of UTD (FRS, one of 2), a renowned Robotic scientist who is also well versed in Telugu literature • Replace " It was agreed by the Governing Board that the Bylaws committee owns the process and the all the deliverables" with "The Governing board will approve the final deliverables before taking it to the General body" • Replace "the list of tasks to be executed by" with "role of " in the sentence "Narasimha Reddy Urimindi, Subramanyam Jonnalagadda, Suresh Manduva and Poorna Chandra Rao Vemulapalli to work together to define the list of tasks to be executed by the Focus Group".
2	Process set up based on the General Body Meeting	<p>Geeta Dammanna mentioned that we have a short window to form the Bylaws Committee and the Focus groups to develop the detailed processes which need to be approved by the Governing Board before the final ratification in the General Body meeting.</p> <p>Bylaws committee will lead the development of the processes to the referendums approved by the General Body on 5/20/2012.</p> <ul style="list-style-type: none"> • Bylaws Committee will own the process and will have full responsibility to deliver the final document to the Governing Board for approval and subsequently to the General Body. • Bylaws Committee will have a total of 5 members • Two (1 BoT and 1 EC) of the five members chosen from the current Governing Board-2012 and the remaining three from the Members-at-Large. • Bylaws Committee will take input from the Focus Group in order to develop implementation processes for the recent General Body decisions with regard to In-Person (Manual Ballot) voting and Elections to Office-Bearer positions besides incorporating the other amended provisions • Rama Krishna Lavu was chosen by BoT to represent in the Bylaws Committee • Narasimha Reddy Urimindi was chosen by EC to represent in the Bylaws Committee <p>The Governing board reviewed and provided input to the draft eligibility criteria shared by Subramanyam Jonnalagadda, Dr. C.R. Rao and Narasimha Reddy Urimindi and is summarized below.</p>

Key Points Discussed

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		<ul style="list-style-type: none"> • TANTEX Life Member in good standing as of 7/31/2011 and living in the Dallas/Fort Worth Metroplex • Demonstrated experience and knowledge of the TANTEX and/or other non-profit organization Bylaws and constitutional matters • Ability to lead teams and cohesively plan, develop and execute complex programs • Passion to serve the community • Time commitment to attend weekly meetings as needed. • Forethought, planning and leadership skills to find long term solutions to organizational issues • Ability to write and review formal legal documents and discern complex situations • Broad understanding of the community issues and its changing needs • Excellent written, verbal and interpersonal communication skills <p>Focus Group will work with the Telugu Community and provide input to the Bylaws Committee to develop the detailed processes for the referendums approved by the General Body on 5/20/2012.</p> <ul style="list-style-type: none"> • Focus Group will aid the Bylaws Committee with feed back from community regarding process set up • Focus Group will have a total of 15 members. Seven of the 15 Members will be chosen from the current/past Governing Board category , i.e. either current or past executive committee member, office bearer or BoT member. • Eight of the 15 members will be chosen from the Members-at-Large category. <p>The members of the Focus Group will be chosen by the Governing Board from the pool of candidates who meet the following criteria (for non-Governing Board):</p> <ul style="list-style-type: none"> • TANTEX Life Member in good standing as of 7/31/2011 and living in the Dallas/Fort Worth Metroplex • Familiarity and knowledge of the TANTEX and/or other non-profit organization Bylaws and constitutional matters • Passion to serve the community • Time commitment to attend weekly meetings as needed. • Ability to review and document organizational policies and procedures • Broad understanding of the community issues and the changing needs • Be a team player with good communication skills <p>Governing Board made it clear that its decision is final if enough number of applicants not received from members-At-Large</p>

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3	Elucidate EC Member role during extraordinary circumstances, when warranted (Request from Raghu Chittimalla)	Rolled into the future EC meeting agenda due to time constraints
4	Code of conduct for ALL Office Bearers and EC members -- Disciplinary Action Committee Formation using democratic process (Request from Raghu Chittimalla)	Rolled into the future EC meeting agenda due to time constraints
5	Event contact list standardization and process (Request from Poorna Chandra Rao Vemulapalli)	<p>Poorna Chandra Rao Vemulapalli brought to the attention of the Governing Board that TANTEX event flyers does not contain all the members of the committees.</p> <ul style="list-style-type: none"> • Geeta Dammanna clarified that we do not have control on the contact names for the hosted programs • Committee Chairs need to consider to include their respective committee members in the related event flyers after following the standard protocols
6	Open Items (If time permits and with the approval of President)	<ul style="list-style-type: none"> • Dharmavarapu Subrahmanyam's attendance at the 5th Anniversary is a possibility and Suresh Manduva to confirm the status • Subramanyam Jonnalagadda informed that content is being sought for the upcoming issue of the Telugu Velugu and he has requested the team to bring potential sponsors/advertisers. • Subramanyam Jonnalagadda reminded the Governing Board members to contribute funds to the upcoming NNTV 5th anniversary • In response to Mudra Foundation's request for financial support the team decided to support their Kuchipudi Yakshagaanam event with no financial obligation. • Geeta Dammanna mentioned that Treasurer cannot issue a check over \$1000 without the signature of the President and requested the Treasurer report for the past six months to understand the overall financial summary to-date • Per Suresh Manduva, \$750 paid by Unicorn Travels • Need to decide the food vendor for the 5th Anniversary of the Nela Nela Telugu Vennela
7	Meeting Adjourn	Meeting adjourned at 10:30 PM by the Chair, Geeta Dammanna

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Action Plan

No.	Action Item(s)	Owner	Target Date
1.			
2			