



TANTEX Governing Board Meeting Minutes - DECEMBER 2012

Subject	TANTEX Governing Board (GoB) Meeting – December 2012		Date	12/2/2012
Meeting Chair	Geeta Dammanna, President of TANTEX			
Facilitator	Narasimha Reddy Urimindi, Secretary of TANTEX		Time	4:00 PM
Location	Mayuri Indian Restaurant, 1102 West I-635, Irving, TX 75063			
Attendees	1. Ananth Mallavarapu	2. Rajeswari Jujaray (Excused)		
	3. Balki Chamkura	4. Sirisha Bavireddy (Absent)		
	5. Chinasatyam Veernapu	6. Subramanyam Jonnalagadda		
	7. Geeta Dammanna	8. Subhash Nelakanti		
	9. Indu Reddy Mandadi	10. Subhashini Pentakota (Excused)		
	11. Jyothi Vanam	12. Suresh Manduva		
	13. Krishnaveni Seelam	14. Vijay Mohan Kakarla		
	15. Krishna Reddy Uppalapati	16. Rajesh Chilukuri		
	17. Mahesh Aditya Adibhatla	18. Poorna Chandra Rao Vemulapalli		
	19. Narasimha Reddy Urimindi	20. Raghu Chittimalla (Excused)		
	21. NMS Reddy (excused)	22. Murthy Mulukutla		
	23. Dr. Ramana Reddy (Absent)	24. Ramakrishna Lavu		
	25. Dr. Srinivas Reddy Alla (Excused)	26. Dr. CR. Rao		

Key Points Discussed

No.	Agenda Items	Meeting Highlights
1	Previous EC meeting minutes: Review & Approval	<p>President Geeta Dammanna called the meeting to order @4.23 PM . Mahesh Adibhatla proposed and Balki Chamkura seconded the October 28, 2012 meeting minutes with the following corrections:</p> <ul style="list-style-type: none"> • Add the word “each” after Dr. Ramana Reddy and Dr. Srinivas Reddy Alla.
2	Approval of new Life Members	<ul style="list-style-type: none"> • Per Chinasatyam Veernapu, membership cards were ordered and should be expected within a week. • The approval of the life membership of the following individuals is proposed by Chinasatyam Veernapu and seconded by Rajesh Chilukuri <ul style="list-style-type: none"> • Boppana Srikrishna • Dasari Srinu • Singirikonda Ekambar
3	Treasurer's Report	<p>Krishna Reddy Uppalapati briefed the team about the overall financial position of TANTEX in general and the Deepaavali Vedukalu-2012 event in particular.</p> <ul style="list-style-type: none"> • Approximately \$6000 was collected for the Deepavali Vedukalu-2012 from ticket sales • Members of the Governing Board agreed to request at least half of the payment from sponsors upfront from next year onwards to maintain the necessary cash flow for the functioning of the organization. • Overall, the approximate expenses of for the Deepaavali Vedukalu-2012 event was \$21,000, out of which \$8500 for the artist remuneration and \$12500 for the venue and other expenses. • Received the outstanding payment of \$750 from Tanmai Jewelers for 2011 sponsorship • Per the Treasurer report the following is the list of account receivables as of 12/2/2012: <ul style="list-style-type: none"> • Mytaxfiler ----->\$1750 • Perfect Tax -----> Approximately \$5400 • Horizon Travel----->\$3000 • Pasand----->\$3000 (TANTEX need to pay for Deepaavali food) • Unicon Travel -----> \$750 • Lawson Travel-----> \$750 • The team agreed to work aggressively to get more sponsors to maintain a positive net proceeds for each event and to maintain the financial sustainability of TANTEX
4	Review of Deepaavali Vedukalu-2012 event	<p>Rajesh Chilukuri, the Event Coordinator for the Deepaavali Vedukalu-2012 and Mahesh Adibhatla, Chair, Cultural Committee-2012 shared their feedback with the team. Following is the summary of the feedback from the Governing Board team.</p> <ul style="list-style-type: none"> • Overall event was run well, time management, registration and the cultural aspects were good. • Need to ensure that the backstage crowd is controlled properly. No TV interviews while the program is in progress • Need to enable the ticket purchase feature on our new website for

Key Points Discussed

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		advanced sales Vijay Mohan Kakarla expressed his appreciation for the student volunteers from UTD

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5	Adoption of Code of Ethics	<p>Members of the Governing Board agreed to adopt the code of ethics previously submitted by Geeta Dammanna.</p> <ul style="list-style-type: none"> • Narasimha Reddy Urimindi requested to have the mechanics and the detailed process including the nomination of the grievance committee for implementation • Balki Chamkura expressed that EC members need to limit their commitment to a single organization
6	Upcoming Events	<ul style="list-style-type: none"> • Indu Reddy Mandadi came forward to serve as the Event Coordinator for the upcoming Sankraanti Sambaraalu-2013. • Per Subramanyam Jonnalagadda, the 65th session of the “Nela Nela Telugu Vennela” is being planned for December 9, 2012 • Per Vijay Mohan Kakarla, MyTaxFiler, one of our Platinum sponsors is bringing a Tax Seminar for the benefit of members on Saturday, December 08, 2012 • Krishnaveni Seelam reminded the team that December 10, 2012 is the last date to collect the food donation as part of the Annual Canned Food Drive arranged by the Community Services team • Balki Chamkura informed the team about the upcoming first ever Table Tennis tournament being conducted by TANTEX Youth & Sports in association with IANT. The estimated cost of this event is around \$1000 and Balki Chamkura requested EC team attendance. • Balki Chamkura informed the team about the Indoor Volleyball camp for kids and will be hosted by Youth and Sports on December 15, 2012. <ul style="list-style-type: none"> ○ Members of the Governing Board reminded the Youth & Sports team to ensure to complete the disclaimer forms for each participant • Per Suresh Manduva, TANTEX Spoorthi team will be participating in the upcoming Charity Basketball tournament hosted under the leadership of Anish Reddy on December 09, 2012 benefitting Nishant Cancer Foundation.
5	Open Items (If time permits and with the approval of President)	<ul style="list-style-type: none"> • Per Subramanyam Jonnalagadda, the Sankraanti issue of the Telugu Velugu magazine already received some advertisements and he requested the team to bring more. • Suresh Manduva shared the news of LMA kids participation in the Radio Ganasudha on every 2nd Saturday. This program is similar to the current Navataram and Sahitya Sudha programs. • Subhash Nelakanti informed the team that he is in possession of some miscellaneous food supplies for use in 2013 • Narasimha Reddy Urimindi requested BoT team to provide an update on the long pending standard operating procedure (SOP) document. Geeta Dammanna suggested to add this one as the agenda items for the next Governing Board meeting. • Geeta Dammanna thanked the Governing Board for their cooperation and assistance throughout the year. CR Rao, Co-Chair of BoT, commended the performance of Geeta Dammanna during the tough year. Secretary NRU

Key Points Discussed

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		remarked that it was a rewarding experience working with the President. As proposed by Lavu Rama Krishna, Member of BoT, the team applauded the contribution of Geeta Dammanna through a standing ovation.
6	Meeting Adjourn	Meeting adjourned at 6:45PM by the Chair, Geeta Dammanna

Action Plan

No.	Action Item(s)	Owner	Target Date
1.			
2			