



TANTEX Governing Board Meeting Minutes - SEPTEMBER 2012

Subject	TANTEX Governing Board Meeting – September 2012		Date	09/02/2012
Meeting Chair	Geeta Dammanna, President of TANTEX			
Facilitator	Narasimha Reddy Urimindi, Secretary of TANTEX		Time	2:00 PM
Location	ERP Logic (Granite Plaza) 7301 N. State Highway 161, #Suite 150, Irving, Texas 75039			
Attendees	1. Ananth Mallavarapu (Excused)	2. Rajeswari Jujaray		
	3. Balki Chamkura	4. Sirisha Bavireddy		
	5. Chinasatyam Veernapu	6. Subramanyam Jonnalagadda		
	7. Geeta Dammanna	8. Subhash Nelakanti		
	9. Indu Reddy Mandadi (Excused)	10. Subhashini Pentakota		
	11. Jyothi Vanam	12. Suresh Manduva		
	13. Krishnaveni Seelam	14. Vijay Mohan Kakarla		
	15. Krishna Reddy Uppalapati	16. Rajesh Chilukuri		
	17. Mahesh Aditya Adibhatla	18. Poorna Chandra Rao Vemulapalli		
	19. Narasimha Reddy Urimindi	20. Raghu Chittimalla		
	21. NMS Reddy	22. Murthy Mulukutla		
		23. Ramakrishna Lavu		
		24. Dr. CR. Rao		

Key Points Discussed

No.	Agenda Items	Meeting Highlights
1	Previous EC meeting minutes: Review & Approval	<p>Balki Chamkura proposed and Chinasatyam Veernapu seconded the August 05, 2012 meeting minutes with the following changes:</p> <ul style="list-style-type: none"> • Separate the sports team events and Vanitaa Vedika events on page #4 • Add 2012 at the end of Anand Bazar IANT flyer
2	New Membership Approval	<ul style="list-style-type: none"> • No new life members joined this month. As communicated in the previous meeting minutes, 166 life members joined in July. The verification team met and reviewed the applicants. Out of 166, 137 paid through PayPal, 17 paid by check and one paid by credit card, i.e. 155 out of the total 166 life members were cleared for approval. • Satyam Veernapu proposed and Subramanyam Jonnalagadda seconded the approval of the 155 life members • Since the remaining 11 members paid cash for membership, the verification team requested the Membership Chair to call them and request checks. 6 of them agreed to provide checks and the remaining are awaiting checkbooks. Received checks from two, one in the mail and eight pending. • The team agreed that in future any cash payment need to be handled carefully and need to have two EC member signatures and that too only at the event. • Need to place all the content related to new membership on the website and need to have clear transition to the incoming Membership Chair and the same guidelines applies for every committee. • Membership Chair can circulate to the GoB team via email to get approval of the remaining members who paid cash.
3	Review of Carnival Event	<p>Suresh Manduva provided feedback about the event and thanked various individuals from the EC team for their contribution to the success of the event.</p> <ul style="list-style-type: none"> • Per Chinasatyam Veernapu, 115 members attended the event. Since the event was held a day before the start of the school year, there was no big turnout. • For future event planning, the team agreed to the following: <ul style="list-style-type: none"> ○ We need to plan the event at least a week before the start of the school year. ○ Event Coordinator needs to take ownership of the vendor contract and the related payments in advance to avoid any inconvenience to the venue management. ○ Ensure to mail the event coordinator check list in advance to distribute responsibilities. ○ The team agreed that President can hold some empty checks

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		in future events if needed for any last minute, unscheduled payments.

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4	Treasurer's Report	<p>Krishna Reddy Uppalapati provided an update to the general state of the financials and indicated the need to close two of the following six accounts</p> <ol style="list-style-type: none"> 1. Regular Checking 2. 9 month CD (\$13000) 3. Regular savings 4. Paypal 5. Business Investments.....>close it and move it to savings account 6. Silver Jubilee--Advised to wait until the current Audit Committee report is completed <p>The team discussed about the need to introduce a scholarship to meritorious secondary school student in the DFW metroplex from the interest generated by the CD account.</p> <p>Per the Treasurer Report, the outstanding payments due from 2011</p> <ul style="list-style-type: none"> • Perfect Tax == \$1498---->Vijay Kakarla to follow up • Ohry's = \$500---->Sahitya Vedika and Maitri Chairs need to reconcile the payment due to Ohry's • Tanmai \$750.....>Indu Reddy Mandadi to follow up • Littlestep Montessori ...>Suresh Manduva to follow up • Pasand = \$1500 ---->Suresh Manduva to follow up <p>Per the Treasurer Report, the outstanding payments due for 2012 :</p> <ul style="list-style-type: none"> • Baylor Medical Center of Irving -->paid 100% • Mayuri ----->paid 100% • South fork Dental----->paid 100% • Paradise Biryani Pointe----->paid 100% • My Tax filer -----> \$1750 due • Horizon -----> Need to pay full \$3000 • Pasand-----> Need to pay full \$3000 • Unicon -----> \$750 due • Lawson -----> \$750 due <p>Treasurer made a recommendation to seek professional help for book-keeping as it is getting overwhelmed. It is decided to take a few hours help every month to maintain TANTEX books. The same CPA office that helps us filing taxes may be given this task. Krishna Reddy Uppalapati to get the price quotes.</p>

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5	Election Committee Formation	<p>Executive Committee selected the following 3 (of 5) individuals to represent the Election Committee-2012 from the pool of eligible candidates who applied and followed the standard process.</p> <ul style="list-style-type: none"> • Bhima Penta under “Past President” category • Prasad Mallu under “Past EC Member” category • Dheeraj (Raj) Akula under “Members-at-Large” category <p>Board of Trustees to select the remaining 2 of the 5 individuals to represent the Election Committee-2012</p> <ul style="list-style-type: none"> • Satyan Kalyandurg was selected under ‘Past BoT Member” category • There were no individuals applied under the remaining category of “Past Office Bearer”. As per the amendments made in 2011 for the 2009 TANTEX Bylaws, if no eligible candidate applies under “Past office” bearer (President-elect or Vice President or Secretary or Joint-Secretary or Treasurer or Joint Treasurer) category, then such positions will be filled from the eligible individuals from the “Members-at-Large” category • Narasimha Reddy Urimindi to verify the 2011 amendments to the original bylaws of 2009
6	Update on Bylaws and Focus committee reports	<p>The Focus Group conducted two public events, one in Plano and the other in Irving area to seek TANTEX member feedback. Unfortunately the combined total attendance at both of these meetings is 13 excluding the Focus Group members.</p> <ul style="list-style-type: none"> • Some of the focus group members expressed the challenges in obtaining the feedback due to poor attendance and requested additional time • Narasimha Reddy Urimindi clarified the timelines for the upcoming General Body meeting and Elections. • Governing Board extended time until Sunday 9/9 for the Focus group to meet more members.
7	Upcoming Events (General Body meeting and Deepavali planning)	<p>The team discussed about the potential venue, budget and cultural program possibilities for the upcoming Deepavali Vedukalu-2012</p> <ul style="list-style-type: none"> • November 10th or 17th are the possibilities for Deepavali with a minimum of 1000 seat capacity auditorium. • Rajesh Chilukuri informed that school districts are currently assessing their internal event needs before making the availability of the halls for public use. • Pasand is the designated food vendor for Deepavali Vedukalu-2012. • Two potential singers (Srikrishna, Malavika) are coming to Florida around the same time • Initial event budget of \$20,000 is proposed by NMS Reddy and approved by Balki Chamkura • Shuttle/Tennikoit/Ping-pong sports event is scheduled for 9/29 per Balki Chamkura. Rang De, one of the micro-financing vendor is interested in the sponsorship. • Per Jyothi Vanam, the Maitri program is confirmed for 9/9 • Per Subramanyam Jonnalagadda, the Chief Guest for the 62nd Nela Nela Telugu Vennela is yet to be finalized. • Per Poorna Chandra Rao Vemulapalli, the lake park area in Highland

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		Village is the potential venue under investigation for the fall picnic.
8	Open Items (If time permits and with the approval of President)	<ul style="list-style-type: none"> • Team organizing DFW Bathukamma Sambaraalu-2012 requested financial support of \$1000 from TANTEX for their upcoming event scheduled in late October. • The governing board approved \$500 for Bathukamma and additionally any individual can send their contributions through TANTEX • Team discussed about establishing a documented policy to support other organizations financially or not. Alternatively discussed the need to allocate a portion of the amount from the sponsorships for emergency fund • Request for address updates from members need to be circulated via e-news. Membership Chair needs to draft a message and work with the Secretary. • The EC team thanked the women EC members for serving a variety, tasty and delicious lunch.
9	Meeting Adjourn	Meeting adjourned at 5:37PM by the Chair, Geeta Dammanna

Action Plan

No.	Action Item(s)	Owner	Target Date
1.	Obtain quotes from prospective vendors for outsourcing of book-keeping function	Krishna Reddy Uppalapati	9/30/2012
2	Provide clarification on the eligibility criteria for Election Committee members as amended at the 2011 General body meeting	Narasimha Reddy Urimindi	09/30/2012